

**PEOPLE SQUARED SOLUTIONS LIMITED**  
**PRIVACY POLICY**

In line with the principles of legality, fairness and transparency, the Privacy Policy is provided below.

**Data Controller**

PEOPLE SQUARED SOLUTIONS LIMITED

Registered Office: Bonham Strand Trade Centre 1904-05, 135 Bonham Strand, Sheung Wan, Hong Kong

E-mail: [privacy@peoplesg.com](mailto:privacy@peoplesg.com)

**The Purpose of Processing of Data**

PEOPLE SQUARED SOLUTIONS LIMITED strives to process the provided data in order to manage the corresponding contractual relationship, manage the submission of the requested information, provide offers for our services and/or products that may be of interest and/or manage their application.

**Period of Time Personal Data Shall be Stored**

Data has been preserved over the minimum period of time to supply the service appropriately, as well as to answer any possible liabilities and other legal requirements.

**Legitimacy in Data Processing**

The legal basis behind data processing may be in execution of a potential and/or signed contractual relationship, legitimate interest, legal power and/or the authorization given by the data subject. The data requested is appropriate, pertinent and strictly necessary, and, in no circumstance, is the data subject obliged to provide such data, but, lack of such communication may affect the objective of the service or imply the inability of its execution.

**Recipients of Data**

PEOPLE SQUARED SOLUTIONS LIMITED has refrained from disclosing data to a third party, unless expressly notified.

**Applicable Rights When Providing Data**

The data protection rights applicable to the interested parties are as follows:

- The right to request to access personal data.
- The right of rectification or erasure.
- The right to object.

- The right to restriction of processing.
- The right of data portability.

Holders of the personal data provided may exercise the rights on personal data protection by sending a written notification to PEOPLE SQUARED SOLUTIONS LIMITED at [privacy@peoplesq.com](mailto:privacy@peoplesq.com), attaching, in either case, a copy of your photo identification (i.e. Driver's License, Passport, etc.) or other similar identification documents.

## **Withdrawal of Consent**

You will have the possibility and right to withdraw authorization for any specific purpose granted at any given time without prejudice of the legality of processing by sending a written notification to PEOPLE SQUARED SOLUTIONS LIMITED at [privacy@peoplesq.com](mailto:privacy@peoplesq.com).

## **Where Claims are Presented When There is Reason to Believe Data is not Being Correctly Processed**

If a party considers that PEOPLE SQUARED SOLUTIONS LIMITED is not correctly processing, any claims can be sent to PEOPLE SQUARED SOLUTIONS LIMITED at [privacy@peoplesq.com](mailto:privacy@peoplesq.com).

## **Security and Update of Personal Data**

In aims to preserve the security of your personal data, PEOPLE SQUARED SOLUTIONS LIMITED has implemented all the technical and organization related measures to guarantee safety for the provided data. This is done to prevent its alteration, loss, and/or unauthorized processing or access, as required by regulation, in the case of lack of total security.

In order to keep the data updated, it is essential for you to notify PEOPLE SQUARED SOLUTIONS LIMITED at [privacy@peoplesq.com](mailto:privacy@peoplesq.com) of any modifications.

## **Confidentiality**

All staff members of PEOPLE SQUARED SOLUTIONS LIMITED participating in any of the processing stages has processed and handled your data under strict care and confidentiality. Your data has not been disclosed or communicated to a third party, unless required by legal provisions or the data subject has authorized otherwise.